



STATE OF IOWA

TERRY BRANSTAD, GOVERNOR
KIM REYNOLDS, LT. GOVERNOR

IOWA CIVIL RIGHTS COMMISSION
BETH TOWNSEND
EXECUTIVE DIRECTOR

Minutes of the October 13, 2011 Meeting of the Iowa Civil Rights Commission

- I. **Roll Call:** Chapman, Lipski, Moore, Spicer, Williams, Witt
Staff: Townsend
Public: Arnold Woods, President, NAACP, Des Moines Chapter; Shane Shook, NAACP, Labor and Industry Commission
- II. **Minutes from August meeting:** approved by unanimous consent after motion by Moore, second by Lipski.
- III. **NAACP Presentation postponed to December meeting.**
- IV. **Reports**
 - a. **Director's Report:** Director Townsend requested that all Commissioners review contact information so that business cards for Commissioners could be ordered. Chair Chapman indicated she has a sufficient number of cards already. There were approximately 2900 tests taken at the ICRC State Fair Booth this year, which is down from previous years. Discussion regarding the booth followed. ICRC expended approximately \$6500 in funds and Friends of the ICRC paid for all of the giveaways at the booth. Provided copies of the invitations to the Friends Award Luncheon to be held on October 28, 2011. Provided update on the Henry case including copies of the Petition for Review filed by Respondent in Polk County District Court. Reported the results of the HUD/OFH review of the ICRC and that all standards were met. Discussed recent Kaizan event and results of process.
 - b. **Chapman** – Chair attended the League of Human and Civil Rights quarterly meeting and listened to the presentation made by Iowa Relay; attended African American Women's Conference; Induction Ceremony for the Iowa Hall of Fame. Discussed conflict of interest policy that was discussed at the League meeting.
 - c. **Lipski** – No report.
 - d. **Williams** – Attended the Des Moines Partnership Multicultural Fair, New Commissioner Orientation training provided by Governor's office and attended the reception held at Terrace Hill and opportunity to meet Governor Branstad and Lt Governor Reynolds. Requested the opportunity to review the previous years' minutes for Commission meetings. Group discussed this process and agreed that all Commissioners would do so. Director will provide hard copies to Commissioners Spicer, Witt, Moore and Lipski. Williams and Chapman will review minutes at the ICRC office on November 4, 2011. The minutes will also be available for review the week of November 1-4, 2011. Suggested name tags for all Commissioners to wear when attending various events so that others would know who they represented. Group agreed. Townsend to order tags.
 - e. **Moore** – Attended the Semper Fidelis Club of the Quad Cities sponsored by the Association for Colored Women Awards Ceremony; the Welcome to the Community for the new Davenport Superintendent and sponsored by the NAACP as well as the fundraiser and play held in conjunction.

- f. **Spicer** – Met with Rudy Simms, Director, Des Moines Human Rights Commission to discuss cooperation between local commissions and ICRC; discussion held about this subject concerning types of support ICRC does provide to local commissions as well as budget issues that are affecting the ICRC and local commissions; attended the Zeta Phi Beta State Conference and the Taste of Des Moines (as did Commissioner Williams); moderated the Des Moines School Board Forum sponsored by the Education Brain Trust; met with several immigrant workers who needed assistance translating applications from Small Business Administration. Commissioners Lipski and Williams agreed to provide Commissioner Spicer with the names of individuals who may be willing to help. Spicer also referred them to the Department of Economic Development. Requested information regarding policies of updating Commissioner about special interest issues that arise unexpectedly. Discussion among Commissioners followed. Suggested update of phone tree with designated individual to handle media requests. Townsend advised that this was already underway with ICN.
- g. **Witt** – No report.

V. Next Meeting was set for December 15, 2011 at 3:30 pm at the Iowa Civil Rights Commission.

VI. Closed session – Witt moved, Moore second to go to closed session for purpose of approving sealed minutes from deliberations of August 31, 2011. All commissioners consented. ICRC entered closed session at 4:30 pm and returned at 4:40 pm.

V. Adjournment